

## Human Resources Update



### MANAGEMENT ASSESSMENT SURVEY 2022 – PLEASE TAKE THE TIME TO COMPLETE AS SOON AS POSSIBLE

Management Assessment Survey (MAS) 2022 is coming to a close this week. Please don't miss your chance to complete this survey. Your feedback is valuable in helping to grow our leaders and pushing us to continuously improve as a company! **The deadline to complete the survey is Friday, October 21st.**

### UPCOMING EVENTS

**Blood Drive** – Wed, Nov 16 5307 Corporate Mtg Room

**Corporate Classic** – Sat, Nov 12 – City Park  
[CLICK HERE](#) to register.

Use Coupon Code "**LAITRAM**" at checkout to cover your registration. ONLY EMPLOYEE registration is covered by this code.

Laitram Registration Deadline: **Nov. 4, 2022**

### OPEN ENROLLMENT 2023: NOV 2-18, 2022

This is the time to Elect or Waive Medical/Dental coverage for 2023 along with reviewing all your current benefit elections. If you do nothing, all of your current elections from 2022 (except for Flexible Spending Accounts and Critical Illness) will rollover to 2023. **If you did not have coverage in 2022, you won't have coverage in 2023 unless you elect coverage during Open Enrollment!**

#### Open Enrollment Webinar

Join this meeting to get an overview of the 2023 Benefits offerings, including any changes and new offerings.

- **Date:** Wednesday, October 26
- **Time:** 1:00 pm – 2:00 pm
- **Location:** Microsoft Teams Meeting

[CLICK HERE](#) to add the webinar to your calendar

*A recording of this meeting will be distributed on Monday, October 31*

#### Are You Ready for Open Enrollment?

Make sure you're ready for your Open Enrollment ensuring your MyADP and Fidelity NetBenefits logins are up-to-date. [CLICK HERE](#) to access MyADP. Contact Dana Norman-Wiltz at x1455 or [dana.norman-wiltz@laitram.com](mailto:dana.norman-wiltz@laitram.com) for assistance with re-setting your ADP login credentials.

#### Need Personalized Enrollment Assistance?

The Benefits team is available to meet with you one-on-one to review Laitram's benefit offerings and walk you through enrolling in the options that are right for you.

Reach out via phone, email or Teams for assistance:

- Edie Sclafini - (504) 570-1205, [Edie.Sclafini@laitram.com](mailto:Edie.Sclafini@laitram.com)
- Becky Klein - (985) 348-6326, [Becky.Klein@laitram.com](mailto:Becky.Klein@laitram.com)
- Human Resources Department Main Line - (504) 570-200

#### 2023 Open Enrollment Packet

For access to a digital version of the complete Open Enrollment packet, visit our Open Enrollment website, [LaitramBenefits.com/2023](https://LaitramBenefits.com/2023).

### DONATION & VOLUNTEER INFO FOR FAMILY DAY

**Donations for Second Harvest:** We will again be collecting donations for Second Harvest Food Bank at the Family Day Picnic on Sat, Nov 5. [CLICK HERE](#) for donation recommendations.

**Volunteers Needed:** Want to help with the Annual Family Day Picnic? [CLICK HERE](#) to claim a volunteer slot.

## HELP SPREAD THE WORD: SHARE YOUR EXPERIENCE ON GLASSDOOR!



We all have our own story to tell about our Laitram/Intralox journeys, and what better way to share that story than by posting a review of Laitram/Intralox on Glassdoor!

[CLICK HERE](#) to leave a review on the Intralox page.

[CLICK HERE](#) to leave a review on the Laitram page.

## HR TECH TIP: KRONOS IS GETTING A NAME CHANGE!

Our timekeeping system Kronos and Ultimate Software merged and their new name is UKG. Sometime in December, the new UKG logo will replace the current Kronos logo on the log in screen.

### CURRENT



### NEW



## CAREER CORNER: CAREER AND REFERRAL OPPORTUNITIES



Do you know someone who would be a great fit for one of the Laitram companies? If so, don't miss out on the chance to earn up to \$1,500 through our Referral Bonus Program. [CLICK HERE](#) for details.

**Operator – Extrusion Department – Intralox:** The Extrusion Team is looking for an energetic team member to work the 2nd shift (1:50PM – 10:00PM, M-F). This person must demonstrate a strong technical/mechanical aptitude, operate various extrusion and heading equipment, and retrieve/transfer raw materials and finished goods.

[CLICK HERE](#) for info.

**Production Supervisor – Intralox, Thermdrive:** Supervisor needed for 1st shift to hire new employees, train, develop and grow capacity to meet demand. Some international travel.

[CLICK HERE](#) for info.

### **Internal Application Instructions:**

To apply for a position in our company, go to the Laitram Jobs Employee Portal:

[Jobs.Laitram.com](http://Jobs.Laitram.com) -> Employee Portal -> Login using company username & password

If you do NOT have a Laitram or Intralox username or computer, please call IT at ext. 1334 and request a temporary login and password.

**\*\* Please remember NOT to apply using a co-worker's login information or the application will be submitted as though your co-worker has applied.\*\***

## INTRALOX COMPLETES SECOND HARVEST FOOD BANK CONVEYOR INSTALLATION

Intralox and OEM Partner [Frazier & Son](#) recently created a custom conveyor solution to optimize and expand the food repack area at Second Harvest Food Bank in New Orleans.

This conveyance expansion aids Second Harvest in achieving their goal of doubling food distribution to 70 million meals per year. The system was designed to support an increase in local volunteers who sort and repackage food.

Second Harvest recently marked its 40th anniversary providing food throughout South Louisiana to approximately 400,000 residents across 23 parishes.

*"Through our ongoing support of Second Harvest, we identified an opportunity to design a new conveyance system to support their goal of increasing food distribution in our community. We are proud of our team who worked tirelessly to design and install this innovative conveyance system,"* said Application Engineering Manager David Maldonado.

Intralox teams that contributed to the project included:

Project team - Roberto Torres, Cullen Glennon, Phong Tran, David Maldonado

Field installation team - James Murphy, Cole Grieshaber, Hal LeBlanc

